

JOB DESCRIPTION & PERSON SPECIFICATION:

PLAY TEAM

Job Title: Play Team member

Reporting to: Play Leader

Hours per week: *Hours can vary dependant on contract however they are usually between 5hrs/7.75hrs to be worked between 11.45am and 13.30pm.*

Salary: Grade 2 points 2-3 (£17,711 – £18,065 pro-rata term time only (38 weeks).

1. Job Purpose

Working as a member of the Play Team you will ensure that all our children have meaningful lunchtime play every day. You will work as a member of our Play Team to create a safe and stimulating outdoor environment providing social, active and creative play experiences for all. The Play Team are also responsible for ensuring that all our children have a pleasant eating experience at lunch time, whilst maximising the time they can spend outside playing. If you are a member of our Hall Play Team you will support all our children as they visit the dining hall and are responsible for clearing and cleaning the Hall to a state ready to use (e.g. for P.E., school assemblies) in the afternoon.

2. Main Duties

- Work as part of the Play Team to cover all lunchtime tasks daily. This will include sessions outside and also sessions in the dining hall.
- Work with the Play Co-ordinator to ensure all children have access to exciting play opportunities every lunchtime.
- Facilitate play opportunities and act as an ambassador for play.
- Work with the Caretaker, Play Co-ordinator, and Play Team members to ensure that all our children have a safe site for play.
- Co-ordinate and communicate between playzones and dining hall to ensure all children visit the dining hall and eat lunch.
- Assess play areas for risks daily communicating/implementing any changes required.
- Assist with putting out/packing away of play equipment/kit.
- Record and report incidents of note that occur during lunchtime e.g. site issues, behaviour, first aid.
- Assess and deliver first aid to pupils (if trained). Assist with first aid reporting.

- Co-ordinate and communicate with the Play-Co-ordinator, Play colleagues and the Catering Team to ensure that all children visit the dining hall in a scheduled manner, to minimise queuing and maximise play time outside.
- Assist children at lunch e.g. with queuing, getting seated, opening packets, spillages, disputes, clearing plates/cutlery and encourage good eating and social skills.
- Clear and clean the Hall during service (e.g. spillages, assisting with waste food, trays, cutlery etc.)
- Clean, pack down and store all dining hall furniture at the end of lunch. Sweep floor ready for use in the afternoon.
- Offer care, support and advice for children during lunchtime.
- Contribute to ideas and suggestions to improve team practice and performance.
- Promote and safeguard the safety and welfare of children in accordance with the school child protection and behaviour policies.
- Support and uphold Heron Values (our Drivers) and reward pupils with verbal praise for positive attitudes and behaviours.
- Attend team meetings and/or training for professional development.
- Assist with training new team members.

3. **Job Context**

The post holder will work under the general direction of the Play Co-ordinator. The Play Co-ordinator is directed by the Headteacher and members of the SLT (Senior Leadership Team) in the Headteachers' absence.

4. **Supervision and Work Planning**

The Play Team member will not be required to supervise staff within the setting but will need to work with the Play Co-ordinator on planning activities for the children.

The Play Team member must supervise children at all times. Please note: supervision will take different forms and could include direct, remote and roving. This will be guided by the school's Play Policy.

5. **Problem solving**

The Play Team member will be required to resolve day to day issues of a practical or routine nature amongst children but issues of an operational or organisational nature should be referred to the Play Co-ordinator.



PERSON SPECIFICATION

Essential	Desirable
Enjoy working with young people of all ages in the primary school range 4 – 11 years.	Previous experience of play work or working with children/NVQ Level 1 in play work.
Positive and supportive attitude towards young people of all ages, abilities and backgrounds.	Knowledge & Understanding of Playwork Principles & how to develop play.
Confident in working with and able to influence and negotiate with children.	Effective behaviour management strategies
Strong team work skills; enjoy being part of a team, supportive, flexible and reliable.	Previous First Aid Experience/ Qualified First Aider
Practical, solutions driven.	Previous experience of Safeguarding children
Friendly, approachable and caring manner.	
Dependable, with good time keeping.	
Willingness to try new things and work outside comfort zone.	
Willingness to attend Play Team CPD and to gain qualifications in Play Work, First Aid and Safeguarding	